

Commissioners:

R. JACK MCKERNAN
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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**Minutes of the Meeting of
October 6, 2016
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner McKernan - Present
Commissioner Mussare - Present
Commissioner Mirabito - Present

Solicitor Smith - Present

1.0 OPERATIONS

- 1.1 CONVENE COMMISSIONERS MEETING. Mr. McKernan convened the Commissioners Meeting 10:03 a.m.
- 1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved the minutes of the previous meeting as they are recorded.
- 1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. McKernan opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

- 2.1 PROCLAIM 4-H WEEK. A motion by Mr. Mussare and seconded by Mr. McKernan and passed (3-0), approved October 2-8, 2016 as 4-H week in Lycoming County.
Jeanette Blank commented on the week's proclamation.
Craig Altemose thanked the 4-H members as future leaders.
- 2.2 PROCLAIM MANUFACTURING DAY. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved October 7, 2016 as Manufacturing Day in Lycoming County.

John Houser from Lundy Construction said the key to success is manufacturing.

Vince Matteo added his comments about manufacturing in Lycoming County.

Lori Moon from IMC thanked the commissioners for recognizing Manufacturing Day.

2.3 ADOPT RESOLUTION 2016-21. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved resolution 2016-21 for county bridge 106 agreement with Penn DoT.

Mark Murawski said this is a \$2.251 million project for Marsh Hill Bridge.

2.4 APPROVE SUB AGREEMENT WITH CITY OF WILLIAMSPORT. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved subrecipient agreement with the City of Williamsport for WATS.

2.5 APPROVE PSA WITH JULIAN ALLATT. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved professional service agreement with Julian Allatt for conflicts attorney services not to exceed \$35,000/annually.

2.6 APPROVE PSA WITH DAVID PELACHICK. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with David Pelachick for Juvenile Probation Department.

2.7 APPROVE EMPG AGREEMENT. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved Emergency Management Performance Grant agreement with the Commonwealth of PA in the amount of \$135,060.

2.8 APPROVE TDA CHANGES. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved TDA changes at RMS: Remove Training & Safety Manager grade 11; In support Services change shop Clerk III grade 4 to Operations & Support services Clerk grade 5; Ind. Maintenance Specialist grade 7/8 to Work Crew Foreman Grade 5/6; Business Office Clerk IV grade 5 to Administrative Specialist/Training Coordinator grade 6.

2.9 APPROVE PERSONNEL ACTIONS. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved following personnel actions:

RMS - reclassification of Charles H. Opp to full time Work Crew Foreman - Pay grade 8 - \$21.589073/hour effective

10/9/16 (Change in title/jobcode, hold grade/rate for one year then move to grade 6 adjusted rate.).

RMS - reclassification of Bethany A. Stugart to full time Administrative Specialist/Training Coordinator - Pay grade 6 - \$22.85/hour effective 10/9/16 (Change in title, grade, rate, job code.).

RMS - reclassification of Richard L. Shief to full time Operations & Support Services Clerk - Pay grade 7 - \$22.030182/hour effective 10/9/16 (Change in title only, hold grade & hourly rate until 12/18/16 then change to grade 5 at adjusted rate.

Mr. McKernan recessed the Commissioners' Meeting at 10:38 a.m.

3.0 SALARY BOARD

3.1 CONVENE SALARY BOARD. Deputy Controller Collins was present.

3.2 UPDATE SALARY SCHEDULE - A motion by Mrs. Collins and seconded by Mr. Mirabito and passed (4-0), approved update to salary schedule: Remove Training & Safety Manager grade 11; In support Services change shop Clerk III grade 4 to Operations & Support services Clerk grade 5; Ind. Maintenance Specialist grade 7/8 to Work Crew Foreman Grade 5/6; Business Office Clerk IV grade 5 to Administrative Specialist/Training Coordinator grade 6.

3.3 ADJOURN SALARY BOARD. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (4-0), adjourned the Salary Board at 10:39 a.m.

Mr. McKernan reconvened the Commissioners' Meeting at 10:39 a.m.

5.0 REPORTS / INFORMATION ITEMS.

5.1 The Commissioners presented a 10 year service pin to Jill Schriener. DA Linhardt detailed her service to the county.

6.0 COMMISSIONER COMMENT.

Mr. McKernan explained the rationale behind the salary changes when dealing with the landfill operations as part of the reorganization to increase efficiencies.

Mr. Mirabito said that the TDA changes are for transparency.

Mr. Mussare said that the airport terminal presentation is available on the county website.

7.0 PUBLIC COMMENT. Mr. McKernan opened the floor to public comment and the following were received:

Jim Dunn of Armstrong Township talked about Act 13 funding, the Recreation Authority and expanding what it does, Hotel Tax uses.

Frank Steckel of Williamsport asked if Mr. Mirabito ever contacted APO.

Mr. Mirabito said that we do not have the tape and can no longer help you with this matter.

Mr. Steckel said that the Sheriff's office is intimidating him; and having a police state without accountability is terrible. He referred to the current deputy presence in the Commissioners' meeting.

Mr. Steckel added that more than three minutes should be allotted for the public to make comment.

8.0 NEXT REGULARLY SCHEDULED MEETING. Mr. McKernan announced the next regularly scheduled meeting as a work session on Tuesday, October 11, 2016.

9.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), adjourned the Commissioners' Meeting at 10:49 a.m.